



**MINUTES** of the Meeting of the  
**CHILTERN, SOUTH BUCKS & WYCOMBE JOINT WASTE COLLECTION  
COMMITTEE**

held on **15 AUGUST 2017**  
at **CHILTERN DISTRICT COUNCIL**

**PRESENT:**

Councillors: M R Smith (Chiltern District Council), C M Jones (Chiltern District Council), J Adey (Wycombe District Council), G Hall (Wycombe District Council) and L Sullivan (South Bucks District Council)

Officers: S Gordon (CDC), C Hughes (WDC), C Marchant (CDC & SBDC), S Markham (CDC) and N Stannett (Wycombe District Council)

**69 ELECTION OF CHAIRMAN**

It was proposed by Councillor L Sullivan, seconded by Councillor J Adey and **RESOLVED** that Councillor M Smith be elected Chairman of the Joint Waste Collection Committee for 2017/18.

**70 APPOINTMENT OF VICE CHAIRMAN**

It was proposed by Councillor M Smith, seconded by Councillor J Adey and **RESOLVED** that Councillor L Sullivan be appointed Vice Chairman of the Joint Waste Collection Committee for 2017/18.

**71 MINUTES**

The Minutes of the meeting held on the 10 April 2017 were agreed by the Committee and signed by the Chairman as a correct record.

**72 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**73 PRESENTATION ON SERVICES AND CONTRACTS**

The presentation covered several key areas including the general background to and governance arrangements of the Committee, an overview of the services, as well as challenges and key statistics relating to the service. It was heard that the Joint Waste Collection Committee formed in December 2012 following Chiltern and Wycombe District Council's procurement of a shared waste and cleansing contract, forming the joint waste team. The South Bucks District Council (SBDC) contract with Biffa commenced in 2007 and was said to end in October 2021. Members were informed that, with regards to the two contracts, Members could only vote on matters concerning their respective contract.

In response to a question from Members as to what exactly could be recycled and where, the Committee were informed that Chiltern, Wycombe, and South Bucks residents could recycle household products in the same way. There was the exception of corrugated cardboard for the South Bucks District which, due to the disposal contract arrangements, could not be recycled with paper and white cardboard. It was clarified that brown cardboard was recycled into further corrugated cardboard. Members suggested that information on some household products that cannot be recycled, for instance, shredded paper, should be highlighted to residents.

#### **74 WASTE SERVICE HIGHLIGHT REPORT**

The Committee considered a report providing an overview of the joint waste service for the period from January 2017 to March 2017. The report included the budget, key targets, customer contact and health and safety statistics, as well as formal complaints. The risk register was at Appendix 1 which flagged up one risk to Members as high impact and related to a potential increase in contract costs. During the discussion, the following key points were made:

- that there was a need to promote that, historically, certain waste products taken to a recycling centre could in fact be collected on the doorstep; and
- that incentives to retain waste vehicle drivers be reviewed, as well as look at the potential extension of the Local Authorities' key worker eligibility criteria to include waste vehicle drivers.

It was noted that the customer contact statistics were similar for both services. With regards to the Contractor Health & Safety Statistics, Members noted that Serco's numbers of near miss reports had increased and that the number of accidents had decreased.

The Head of Environment informed the Committee that the format of the Waste Service Highlight Report would be amended to include further information that would give Members an insight into the whole customer

journey; this information would include for instance, the numbers of web hits and online forms completed by customers.

**RESOLVED:**

**That the report be noted.**

**75 LITTER STRATEGY**

Members were informed that on 10 April 2017 the government released the Litter Strategy for England and were asked to welcome the proposed approach set out in the strategy. The Committee were advised that the strategy was a call for action and would assist in meeting the Councils objectives of working towards clean, safe and healthy cohesive communities.

Members enquired as to how waste collectors recognised that collected waste had been placed into the correct bags, and it was suggested that clear bags could be piloted in an area of the South Bucks District and publicised to promote good waste and recycling practices. Members advised that the Town & Parishes hold litter clean up days and that it would be useful to have a record of these clean-up sessions so that resources can be coordinated efficiently. By way of example, the District Councils could organise litter clean-up sessions when the Town & Parishes are unable to carry out the sessions and vice versa to avoid duplicating work.

With regards to the 'Next Steps' detailed in the report, it was noted that Members could take their ideas for implementation of the Litter Strategy forward before the government release further guidance on how implement the strategy.

**RESOLVED:**

**(1) that the Litter Strategy be noted and the proposals in the consultation document be broadly welcomed; and**

**(2) that a further detailed report on options for implementing some of the recommendations within the strategy be brought to a future meeting of the Joint Waste Collection Committee.**

**76 FIGHTING FOOD WASTE PROJECT**

The Committee received a report updating Members on the Council's approach to the county wide Fighting Food Waste Project that will be delivered by the Waste Partnership for Buckinghamshire. Members were

informed that any plastic bags could now be used by residents to rid food waste (except for bin bags and bags for life), which could potentially help to promote use of the food waste bin. Residents would receive a leaflet, sticker and plastic caddy liners in autumn, and it was noted that the County Council's Communications Team would help produce the literature sent to residents.

**RESOLVED:**

**That the report be noted.**

**77 EXCLUSION OF THE PUBLIC:**

**RESOLVED –**

**That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item(s) of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.**

*Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**78 CONTRACT UPDATE**

The Committee were informed of a project to review the contract options for the three authorities going forward. It was noted that the final decision on contracts would be presented to the Cabinets of the constituent councils.

**RESOLVED:**

**That the report and project to review the contract options be noted.**

**The meeting ended at 11.40 am**